

Aria e-prescribing A13 guide

Entering a Provider - Consultant

Open Patient

Visit | **Patient** | Reminders

Proceed to: Medications

Last Name: xxzz Search by: Approx
 First Name: guide
 Date of Birth: 00/ /0000 +/- 5 Years
 Primary ID: a) NHS#
 Provider: (All) Sex: (All)
 Institution: (All) Status: (All)

Search
Clear
Advanced...

Patient	a) NHS#	Date of Birth	SIN/SSN
xxzztesting, guide1	guide1	Jan 22, 1955	

Open...
Cancel

Patient
New...
Modify...
View...
Financial...
Billing...
Schedule...
Plan...
Access...
Info Request

In the patient tab of the open patient window, highlight the patient you need to add a provider to and click modify button.

Ready | Barkwith, Andrea | TVCN - TEST | Jan 29, 2016 15:57

Modify Patient - xxzztesting, guide1 - guide1 - Birthdate: Jan 22, 1955 * NOT AN ACTUAL PATIENT *****

General | IDs | Temporary Address | Contacts | Demographics | Providers | Referrals | Photograph | Preferences

Last Name: xxzztesting
 First Name: guide1
 Middle Name:
 Other Names:
 Date of Birth: 22/JAN/1955 dd/mm/yyyy
 Sex: Female Age: 61 yrs
 SIN/SS Country: United Kingdom
 SIN/SS: - -
 Status: Active
 Deceased: No Yes
 Date of Death: 00/ /0000 dd/mm/yyyy
 Cause of Death:
 Clinical Trial Patient: Error / Test Patient: ☒
 Track Adverse Events: ☐

Street:
 County: Oxfordshire
 Country: United Kingdom
 Postal Code: Unformatted
 Home Tel: Unformatted
 Mobile: Unformatted
 Mobile Service Provider: (None)
 Work Tel: Unformatted
 Ext.:
 Fax: Unformatted
 Email Address:

Print... OK Cancel

Modify Patient - xxxztesting, guide1 - guide1 - Birthdate: Jan 22, 1955 *** NOT AN ACTUAL PATIENT ***

General | IDs | Temporary Address | Contacts | Demographics | **Providers** | Referrals | Photograph | Preferences

Internal Physicians

Physician Name	Relationship	Classification

New...
Delete

Classification

New...
Delete

Print... OK Cancel

Click on Providers tab.
Click the New tab for Internal Physician ie Consultant Haematologist or Oncologist the patient is under.

Provider Search

Provider

Provider Name

Search

Provider	Organization	Classification	City	Status

Print Label OK Cancel

Enter the first 2-3 letters of the patient's consultant's surname and click the search button.

Provider Search

Provider Name:

Provider	Organization	Classification	City	Status
Vaidya, Deepali		Haematologist / Oncologist		
Vallis, Katherine A		Clinical Oncologist		
Vargulescu, Razvan		Senior House Officer (SHO)		
Vinayan, Anup		Haematologist / Oncologist		
Vivekanandan, Sindu		Oncology Fellow		
VMS, MD		Physician		
Vyas, Paresh		Consultant Haematologist		
Vyas (Admin), Paresh		Not Applicable		
Vallis, Kate A		Clinical Oncologist		Inactive
VMS, CA		<None>		Inactive
VMS, CS		Pharmacist		Inactive

Highlight the correct consultant, ensuring the classification is **Clinical Oncologist, Consultant Haematologist, Medical Oncologist, Paediatric Hematologist/Oncologist** or **Urologist** only, and status is not inactive. Click OK.

Modify Patient - xxxtesting, guidel - guidel - Birthdate: Jan 22, 1955 * NOT AN ACTUAL PATIENT *****

General | IDs | Temporary Address | Contacts | Demographics | **Providers** | Referrals | Photograph | Preferences

Internal Physicians

Physician Name	Relationship	Classification
VMS, MD	<input type="text"/>	Physician

Other Providers

Classification

Use the Relationship drop down box to choose **Consultant**.

Modify Patient - xozztesting, guidel - guidel - Birthdate: Jan 22, 1955 *** NOT AN ACTUAL PATIENT ***

General | IDs | Temporary Address | Contacts | Demographics | **Providers** | Referrals | Photograph | Preferences

Internal Physicians

Physician Name	Relationship	Classification
VMS, MD	Consultant	Physician

New...
Delete

Then click OK.
This will ensure that when prescribing this consultant is assigned by default. It is also required as a mandatory SACT data field.

Classification

New...
Delete

Print... OK Cancel

Entering a Provider - GP

Modify Patient - xozztesting, guidel - guidel - Birthdate: Jan 22, 1955 *** NOT AN ACTUAL PATIENT ***

General | IDs | Temporary Address | Contacts | Demographics | **Providers** | Referrals | Photograph | Preferences

Internal Physicians

Physician Name	Relationship	Classification
----------------	--------------	----------------

New...
Delete

Click on new for an Other Provider i.e. GP patient is under (many Trust PAS systems download this automatically).

Other Providers

Provider Name	Classification
---------------	----------------

New...
Delete

Print... OK Cancel

Provider Search

Provider Name Search

Provider	Organization	Classification	City	Status
----------	--------------	----------------	------	--------

Enter the first 2-3 letters of the patient's GP's surname and click the search button.

Print Label OK Cancel

Provider Search

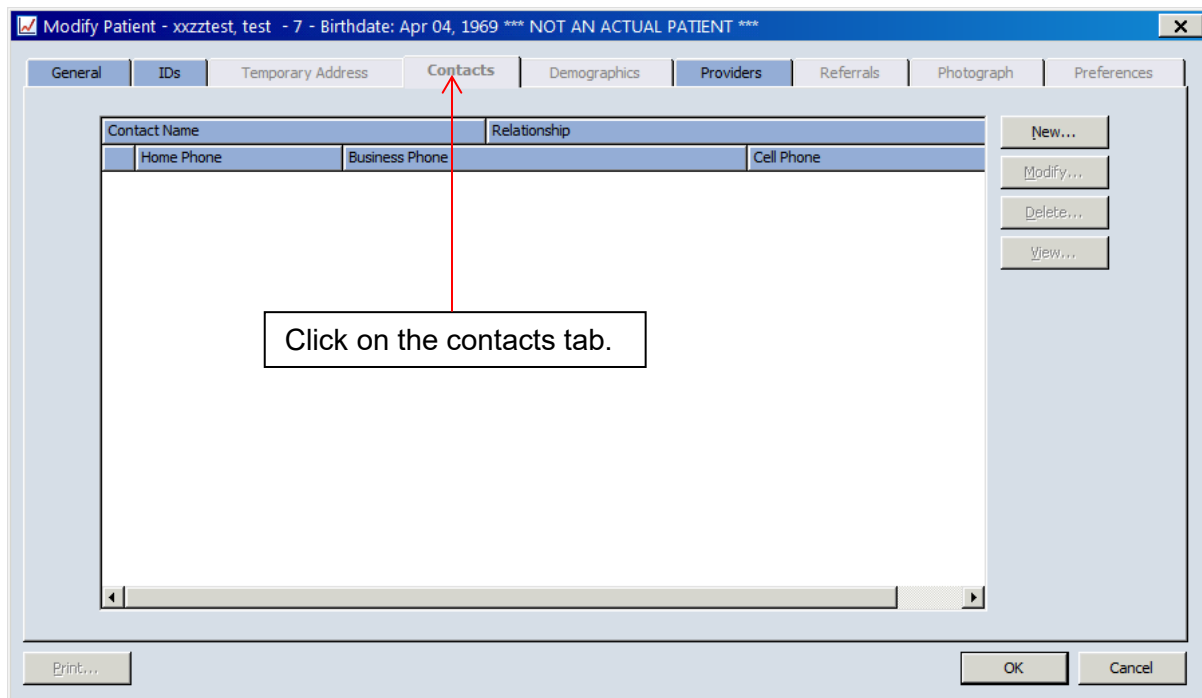
Provider Name Search

Provider	Organization	Classification	City	Status
Reynolds, M				
Reynolds, S				
Reynolds, SM		General Practitioner	Oxford	
REYNOLDS, MT				
REYNOLDS, PA		General Practitioner	CIRENCESTER	
REYNOLDS, TDR		General Practitioner	ABINGDON	

Highlight the correct GP. Click OK.
(If General Practitioner is not in the classification email the TVCN e-prescribing pharmacists with the GP name and General Medical Practice no, to add those details to the GP.)

New... Modify... View... Link To Org... Print Label OK Cancel

Entering Next of Kin Contact Details



Modify Patient - xxxztest, test - 7 - Birthdate: Apr 04, 1969 *** NOT AN ACTUAL PATIENT ***

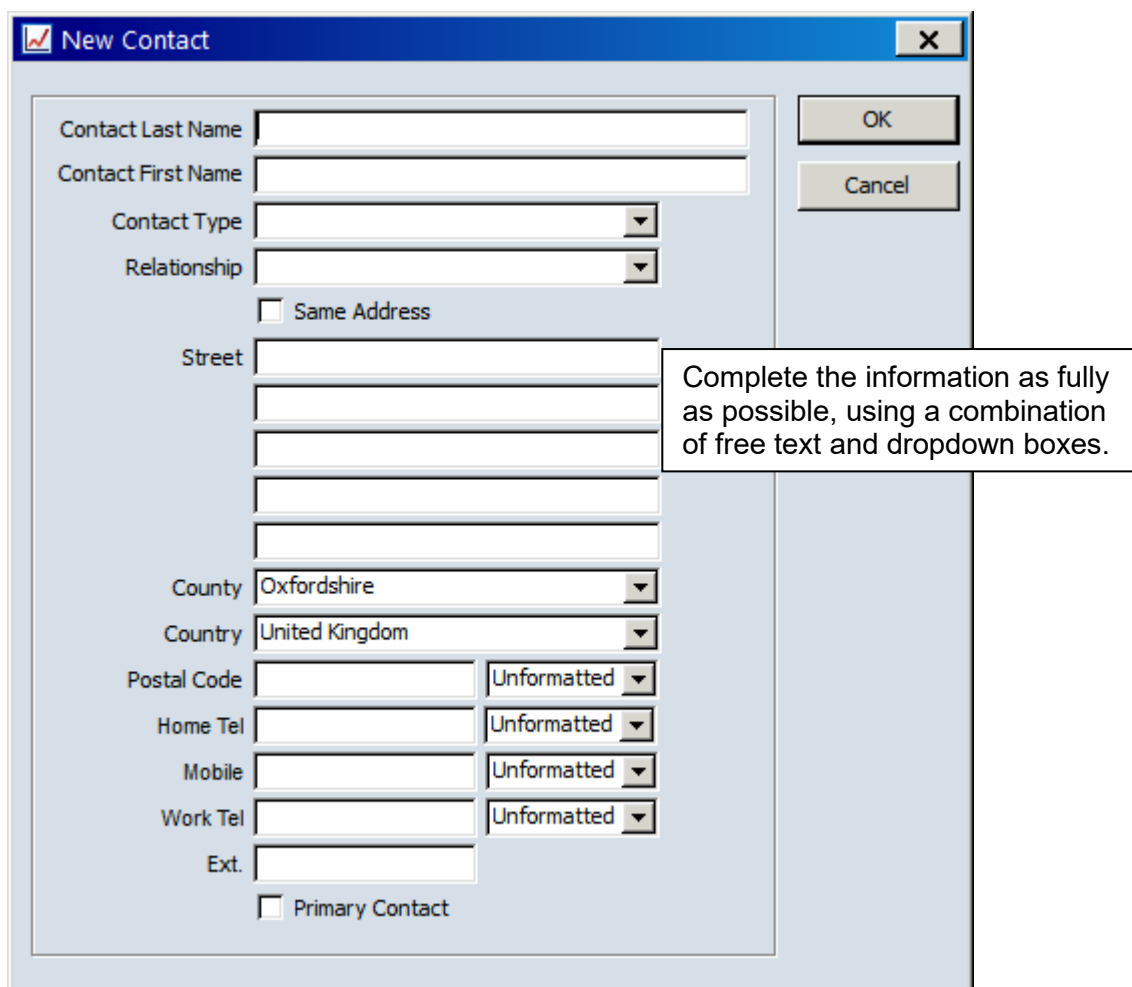
General | IDs | Temporary Address | **Contacts** | Demographics | Providers | Referrals | Photograph | Preferences

Contact Name | Relationship | Home Phone | Business Phone | Cell Phone

New...
Modify...
Delete...
View...

Click on the contacts tab.

Print... OK Cancel



New Contact

Contact Last Name | Contact First Name | OK | Cancel

Contact Type | Relationship | Same Address

Street | | | | |

County | Oxfordshire | Country | United Kingdom |

Postal Code | | Unformatted | Home Tel | | Unformatted | Mobile | | Unformatted | Work Tel | | Unformatted | Ext. | | Primary Contact

Complete the information as fully as possible, using a combination of free text and dropdown boxes.

New Contact

Contact Last Name: Bloggs

Contact First Name: Joe

Contact Type: Next of Kin

Relationship: Brother

☐ Same Address

Street: 123 High street

County: Oxfordshire

Country: United Kingdom

Postal Code: Unformatted

Home Tel: 48912 Unformatted

Mobile: 12789 Unformatted

Work Tel: Unformatted

Ext.:

☒ Primary Contact

OK

Cancel

Once complete tick the primary contact box, if applicable, and then click ok.

Based on an Aria training documents originally produced by:
 Clinical Systems Training Team, Royal Berkshire Hospital, Reading
 Written for TVCN by Dr Claire Blesing April 2009
 Amended by Andrea Barkwith Dec 2016
For Doctors, nurses, pharmacists and Admin staff