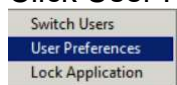


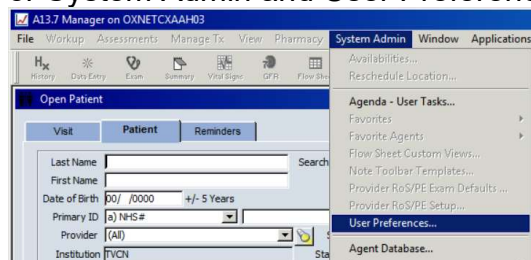
Aria e-prescribing A13 guide

User preferences

To change user preferences click on your name at the bottom of the Aria screen.
Click User Preferences




or System Admin and User Preferences



Tick those items you wish to be available to you once logged in.

Ensure 'Show Personal Reminders' and 'Show Prescriptions' only are ticked under Provider Approval.

Functional Area	User Preference
Agenda	<input type="checkbox"/> Default to My Agenda file tab
Application	<input type="checkbox"/> Automatic Spell Check
	<input type="checkbox"/> Automatically Select Printers
	<input type="checkbox"/> Enable Dictation Recording/Playback
	English <input type="button" value="v"/> Language to use for windows/menus/dialogs
	<input type="checkbox"/> Multi-select like Windows Explorer
	<input type="checkbox"/> Prompt on exit of application
Billing	<input type="checkbox"/> Process primarily visit billing events
	<input type="checkbox"/> Professional Services Billing
Diagnosis	<input type="checkbox"/> Default staging date
Labs	<input type="checkbox"/> Hide Differential Count Warnings
	<input type="checkbox"/> Show Abnormals Only
Meaningful Use	<input type="checkbox"/> MU Dashboard - include EPCS in E-prescribing calculation
Medications	<input type="checkbox"/> Always expand favorites
	<input checked="" type="checkbox"/> Auto screen Rx when approving 
	<input checked="" type="checkbox"/> Auto select Other Drugs when Date header selected on Treatment tab
	<input checked="" type="checkbox"/> Default Rx start date to effective date
	<input type="checkbox"/> Default Rx start date to next week day
	<input type="checkbox"/> Insert Other Drugs before Regimen drugs within Rx type when ordered from Treatment tab
	<input type="checkbox"/> Select Pharmacy after Rx Approval
	<input type="checkbox"/> Show Inactive Regimen Days

Notes	<input type="checkbox"/>	Allow transcriptionists to modify my notes
	<input type="checkbox"/>	Auto Save Enabled
	<input type="text" value="5"/>	Auto Save Interval (in minutes)
	<input type="checkbox"/>	Default notes to incomplete
	<input checked="" type="checkbox"/>	Default Send Status to "On Approval"
	<input checked="" type="checkbox"/>	Display "No information available" message when adding empty components
	<input type="checkbox"/>	Display list of templates
	<input checked="" type="checkbox"/>	Enable highest quality printing
	<input checked="" type="checkbox"/>	Enable Note navigation toolbar
	<input type="text" value="6"/>	Exclusion age for Most Recent Labs (months)
	<input type="checkbox"/>	Expand Notes Edit window
	<input type="checkbox"/>	Expand the note's text field
	<input type="text" value="96"/>	Months of Notes to display
	<input type="checkbox"/>	Position cursor at beginning of template
	Open Patient Window	<input checked="" type="checkbox"/>
<input type="checkbox"/>		Preview Note before printing
<input checked="" type="checkbox"/>		Review header information before Approve
<input type="checkbox"/>		Default Open Patient visit provider to (All) (Applies to Providers)
<input checked="" type="checkbox"/>		Prompt for date reset upon close of patient
Patient History	<input type="checkbox"/>	Reminders - Filtered Provider List
	<input type="checkbox"/>	Mark medication as reconcile later
Physician Orders	<input checked="" type="checkbox"/>	Automatically show order details when details exist
	<input checked="" type="checkbox"/>	Close Physician Order window on Approve
	<input checked="" type="checkbox"/>	Display single order details
	<input checked="" type="checkbox"/>	Display time choices as a drop down list
	<input type="checkbox"/>	Show 6 months of untranscribed Physician Orders
Provider Approval	<input type="checkbox"/>	Show Admitted Patient Orders - All
	<input type="checkbox"/>	Show Admitted Patient Orders - Personal
	<input type="checkbox"/>	Show Diagnoses
	<input type="checkbox"/>	Show E-Rx Refill Requests
	<input type="checkbox"/>	Show Notes
	<input checked="" type="checkbox"/>	Show Personal Reminders
	<input type="checkbox"/>	Show Physician Orders
	<input checked="" type="checkbox"/>	Show Prescriptions
	<input type="checkbox"/>	Show Test Result Alerts
	<input type="checkbox"/>	Show Test Results
	<input type="checkbox"/>	Results Approval - Default to Show My Results
	<input type="checkbox"/>	Show Toxicities
	<input type="checkbox"/>	Show Visit Billing Events
RoS/PE	<input type="checkbox"/>	Default to structured mode when assessing RoS/PE
	<input type="checkbox"/>	Default Visit Provider for RoS and PE assessments
Scanning	<input type="checkbox"/>	Default the author of scanned/imported documents to the last selected
	<input checked="" type="checkbox"/>	Display optional author/document linking fields

Opening page

To change the default opening page for Aria users.

Admin change Proceed to: Patient History

Nurses change Proceed to: Drug Administration

Pharmacists change Proceed to: Patient Summary

Prescribers change Proceed to: Exam

